



THE CONSERVATORY TUITION ASSISTANCE FORM

Music Therapy 2020-2021

Application Process and Eligibility

Partial applications will not be considered. Please read all eligibility and policy information before submitting your application. The Conservatory complies with all applicable federal, state, and local laws governing non-discrimination in its activities and operations. Although Tuition Assistance is limited and amounts vary each year, The Conservatory will make every effort to assist those students who, because of financial difficulties, would otherwise be unable to study at The Conservatory.

1. Students enrolling through our Advance Registration process must have completed applications submitted no later than June 20th. Assistance is awarded based on fundraising efforts of The Conservatory and the amount of funds available may vary from year to year. Once the funds for the year have been used, tuition assistance for the year will be closed.
2. Families that receive assistance are expected to attend their regular lessons and observe all Conservatory student policies. The Conservatory reserves the right to revoke any assistance given to families when students have missed lessons beyond the stated policies. In this event, the parent/caregiver is responsible for the remaining balance of the year and is subject to all Conservatory payment policies.
3. Students who qualify for tuition assistance do not receive any additional registration discounts in combination with the tuition assistance.
4. Registration fees are paid in full and are not part of the assistance.
5. Submit:
 - a. Completed Application – please include as much information as possible to ensure an accurate depiction of your financial situation
 - b. Proof of Income
6. Tuition Assistance is not guaranteed to all applicants and when awarded does not pay in full for lessons. Tuition assistance is not awarded for camps or classes. Tuition Assistance awards will result in a tuition fee reduction. Once tuition assistance has been awarded no other discounts apply to the registration.
7. Applicants may apply assistance to only 1 registration per household student per year.
8. You will receive a letter by email notifying you of your qualifying status. Assistance will be granted for the current school year and following summer.
9. Any questions please contact Rachael Gallagher, Executive Director at rgallagher@myconservatory.org
10. **Due to COVID19 we are accepting applications and supporting documents by email to rgallagher@myconservatory.org or by mail to *The Conservatory, 4059 Skyron Drive, Doylestown, PA 18902, Attn: Rachael Gallagher.***

Tuition Assistance Award Policies

The Conservatory award policies help ensure our tuition assistance program is administered as fairly and consistently as possible. Thank you for your attention to these important policies.

- Tuition Assistance recipients may be on a monthly payment plan. Failure to make payments in a timely manner will result in termination of Tuition Assistance. All other Payment Policies apply.
- Assistance received is applied as a tuition discount and is not given to the student in the form of cash.
- If there is a reduction in the length of lesson time or the number of lessons, the award will be reduced accordingly. Any increase in lesson time or number of lessons will not necessarily result in a proportionate increase in the award.
- The acceptance of Tuition Assistance from The Conservatory carries with it an obligation on the part of the student to attend lessons on a regular basis and to work diligently on making progress in his/her areas of study. Tuition assistance may be withdrawn at any time if, as determined by the recipient's teacher and Executive Director, the recipient fails to meet standards which are required by the teacher and The Conservatory.

- Continued aid is dependent upon attendance record, teacher/director evaluation, proof of ongoing need, and funding availability. Recipients must reapply annually. Receiving prior assistance does not guarantee future assistance.

I have read and understand the above award policies and information.

Signature _____ **Date** _____

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Please print legibly. Complete this application in full.

PARENT/GUARDIAN INFORMATION

Marital Status of Parents: _____ Single _____ Married _____ Separated _____ Divorced _____ Widowed

Mother's Name/Guardian Name #1 _____

Address _____

City _____ State _____ Zip Code _____

Day Phone _____ Evening Phone _____

Employer's Name _____ Employer's Phone _____

Occupation _____ Email Address _____

Father's Name/Guardian #2 _____

Address (if different from mother/Guardian #1) _____

City _____ State _____ Zip Code _____

Day Phone _____ Evening Phone _____

Employer's Name _____ Employer's Phone _____

Occupation _____ Email Address _____

HOUSEHOLD INFORMATION

List yourself and all members of your family who currently live with you. Indicate if you are requesting assistance for them

_____ Age _____ Birth Date _____ Requesting Assistance Yes _____ No _____

_____ Age _____ Birth Date _____ Requesting Assistance Yes _____ No _____

_____ Age _____ Birth Date _____ Requesting Assistance Yes _____ No _____

_____ Age _____ Birth Date _____ Requesting Assistance Yes _____ No _____

_____ Age _____ Birth Date _____ Requesting Assistance Yes _____ No _____

WHAT PROGRAM(S) DO YOU WANT TO ENROLL IN? (Please Circle & complete all that apply)

Adaptive Private Lessons

Music Therapy

30 minutes/# of students _____

45 minutes/# of students _____

60 minutes/# of students _____

Instrument of Study for Adaptive Private Lessons _____

TELL US ABOUT YOUR STUDENT:

Is your student an Adult or Child? (circle)

Adult

Dependent under the age of 21

Where does your student live? (circle)

With parents

in own apartment

in a care facility

Other _____

Tell us about your student's disability: _____

What other therapies does your student receive? What are the estimated costs?

SOURCES OF INCOME:

List all sources of MONTHLY income and support documentation is required

Gross Wages/Salary \$ _____

Form 1040, 1040-A, or 1040 EZ, and/or a letter from Social Service Agency, Social Security Administration, Unemployment Office or other documentation of income

Child Support/Alimony \$ _____

Disability/Social Security \$ _____

Attach current social security, or disability statement

Unemployment Comp \$ _____

Attach Unemployment Determination Document

Student monthly income \$ _____

Other \$ _____

Attach Supporting documentation

Total Gross Monthly Income \$ _____

MONTHLY EXPENSES:

List all sources of MONTHLY expenses:

Rent or Mortgage \$ _____

Child Support/Alimony \$ _____

Medical Bills \$ _____

Student Loans \$ _____

Other 1 \$ _____

Other 2 \$ _____

Total Monthly Expenses \$ _____

Are there any other circumstances we should know about that are not reflected above?

I agree to cooperate with the Conservatory Office in keeping all payments current. I certify that the information provided above is complete and accurate.

Parent/Guardian Signature

Date